



**INDIAN INSTITUTE OF ENGINEERING SCIENCE
AND TECHNOLOGY, SHIBPUR**

Howrah - 711103

Tender No. FE/D(AA)/16/14

For Operating Canteen (Café-inn) at IEST, Shibpur

TENDER DETAILS AND GENERAL TERMS & CONDITIONS

1)	Tender Item	Sealed Quotations are invited from organizations for operating Canteen in the Institute premises of IEST, Shibpur.
2)	Period of Contract	One Year, from the date of awarding the contract and signing of the agreement. The contract may be extended for one more year based on their performance which will be assessed by a committee to be constituted by the Director.
3)	Tender Cost	Rs 1,000/- (Rupees ONE THOUSAND only) in the form of Demand Draft drawn in favor of Registrar, IEST Shibpur payable at Kolkata. This amount is to be paid in the form of a separate DD along with the quotation. Quotations without the DD towards tender cost will not be accepted.
4)	Tender forms	Tender forms can be downloaded from the Institute website www.iests.ac.in
5)	Important dates	Last Date for submission of tenders in the office of Dean Administrative Affairs is 3.00 PM on 23/02/2016 and tenders will be opened on same date at 4.00PM.
6)	Award of the Contract	The contract of operating the canteen shall be awarded to the firm quoting highest license fee subject to signing of agreement and acceptance of sale prices of the items that can be sold.
7)	E. M. D.	Each quotation should include a Demand Draft for Rs. 25,000/- (Rupees TWENTY FIVE thousand only) in favor of Registrar, IEST Shibpur payable at Kolkata towards EMD. Quotations without EMD will not be considered. DD's will be returned to unsuccessful bidders after finalization of the Contract with the successful bidder. Vendors who have submitted EMD in response to the previous tender advertisement NO: JA/D(AA)/16/02 are not required to submit EMD.
8)	Agreement	The successful bidders will have to execute an Agreement of License on a non-judicial stamp paper of value Rs. 100/-. (two stamp paper with valid date to be provided by the bidder)
9)	License Fee Payment	The agreed license fee and other charges are to be paid in advance before 5 th of every month. License fee is to be paid for all the 12 months of the year inclusive of holidays and vacation for the Institution.
10)	Security Deposit	Security Deposit of Rs. 2,00,000/- (Two Lakhs only) is to be paid in the form Demand Draft or Bank guarantee valid for one Year in favor of Registrar, IEST Shibpur payable at Kolkata, at the time of signing the agreement.
11)	Right to reject Offers	The Institute reserves right to accept or reject any or all offers without assigning any reason.
12)	Items that can be sold	Morning Snacks: Idly, Dosa, Upma, Poori, Chapatti/Paratha, Vada, Chola Bhature, Nun/Kulcha, Bread Omlet/Butter, Tea, Coffee etc. Working Lunch: Veg-meal North/South Indian - Poori or Chapatti with Rice, one Curry, one seasonal Sabji, Dal, Sambar or Rasam or Curd, Papad, Pickle, and Salad (also separate plate of Poori or Chapatti with Seasonal Sabji or Alu Korma/ Masala Dosa/ Idli/ Chowmin/ Maggi/ Chola Bhature/ Nun/Kulcha with Paneer Butter Masala

		e.t.c.). Evening Snacks: Maggi, Chowmin Veg/Non-veg, Samosa, Momo, Bread Omlet/ Butter Masala Dosa, Idli, Chicken Roll, Egg Role, Paneer Roll Tea, Coffee etc. Veg/Non-vegetarian Dinner: Vegetable Fried Rice, Veg Biryani, Egg Biryani, Chicken Biryani.																																																																																																																								
13)	Maximum acceptable Prices of Items that can be sold	<p>The following is the list of items that can be sold in the canteen along with suggested maximum acceptable prices.</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of the Items</th> <th>Maximum Acceptable Price per plate (in Rs.)</th> </tr> </thead> <tbody> <tr><td>1</td><td>Poori (4 Nos. in a Plate) with Sabji</td><td>12.00</td></tr> <tr><td>2</td><td>Chapatti (2 Nos. in a Plate) with Alu Korma</td><td>13.00</td></tr> <tr><td>3</td><td>Paratha (2 Nos. in a Plate) with Alu Korma</td><td>18.00</td></tr> <tr><td>4</td><td>Chola Bhature (2 Nos. in a Plate)</td><td>15.00</td></tr> <tr><td>5</td><td>Nun/Kulcha (3 Nos. in a Plate) with Paneer Butter Masala</td><td>30.00</td></tr> <tr><td>6</td><td>Idli (2 Nos. in a Plate)</td><td>09.00</td></tr> <tr><td>7</td><td>Vada (2 Nos. in a Plate)</td><td>11.00</td></tr> <tr><td>8</td><td>Masala Dosa</td><td>15.00</td></tr> <tr><td>9</td><td>Upma</td><td>15.00</td></tr> <tr><td>10</td><td>Samosa (2 Nos. in a Plate)</td><td>10.00</td></tr> <tr><td>11</td><td>Bread Omlet (Single)</td><td>10.00</td></tr> <tr><td>12</td><td>Bread Omlet (Double)</td><td>15.00</td></tr> <tr><td>13</td><td>Bread Butter</td><td>10.00</td></tr> <tr><td>14</td><td>Maggi</td><td>12.00</td></tr> <tr><td>15</td><td>Fried Maggi</td><td>18.00</td></tr> <tr><td>16</td><td>Momo (5 Nos. in a Plate)</td><td>19.00</td></tr> <tr><td>17</td><td>Tea (100 ml)</td><td>05.00</td></tr> <tr><td>18</td><td>Coffee (100 ml)</td><td>07.00</td></tr> <tr><td>19</td><td>North Indian Veg Meal (with pickle & papad)</td><td>25.00</td></tr> <tr><td>20</td><td>South Indian Veg Meal (with pickle& papad)</td><td>25.00</td></tr> <tr><td>21</td><td>Veg Fried Rice with Gravy</td><td>30.00</td></tr> <tr><td>22</td><td>Veg Biryani with Gravy</td><td>35.00</td></tr> <tr><td>23</td><td>Egg Biryani with Gravy</td><td>45.00</td></tr> <tr><td>24</td><td>Chicken Biryani with Gravy</td><td>60.00</td></tr> <tr><td>25</td><td>Veg Chowmin</td><td>20.00</td></tr> <tr><td>26</td><td>Egg Chowmin</td><td>25.00</td></tr> <tr><td>27</td><td>Chicken Chowmin</td><td>30.00</td></tr> <tr><td>28</td><td>Egg Chicken Chowmin</td><td>35.00</td></tr> <tr><td>29</td><td>Egg Roll</td><td>20.00</td></tr> <tr><td>30</td><td>Chicken Roll</td><td>25.00</td></tr> <tr><td>31</td><td>Paneer Roll</td><td>25.00</td></tr> <tr><td>32</td><td>Egg Chicken Roll</td><td>30.00</td></tr> <tr><td>33</td><td>Fruit Juice (Musambi/Pineapple/Orange e.t.c.) (150 ml)</td><td>20.00</td></tr> <tr><td>34</td><td>Lassi</td><td>12.00</td></tr> <tr><td>35</td><td>Packaged Drinking Water (500 ml)</td><td>MRP</td></tr> <tr><td>36</td><td>Packaged Drinking Water (1000 ml)</td><td>MRP</td></tr> <tr><td>37</td><td>Cold Drinks</td><td>MRP</td></tr> <tr><td>38</td><td>Ice Cream (Kwality wall's/Mother Dairy)</td><td>MRP</td></tr> <tr><td>39</td><td>Biscuits Pkt</td><td>MRP</td></tr> </tbody> </table> <p>Tenderer should list all the items that would be sold along with the weights and prices in the above format. The final list of permissible items along with the agreed sale prices will be decided by the Institute in consultation with the successful</p>	Sl. No.	Name of the Items	Maximum Acceptable Price per plate (in Rs.)	1	Poori (4 Nos. in a Plate) with Sabji	12.00	2	Chapatti (2 Nos. in a Plate) with Alu Korma	13.00	3	Paratha (2 Nos. in a Plate) with Alu Korma	18.00	4	Chola Bhature (2 Nos. in a Plate)	15.00	5	Nun/Kulcha (3 Nos. in a Plate) with Paneer Butter Masala	30.00	6	Idli (2 Nos. in a Plate)	09.00	7	Vada (2 Nos. in a Plate)	11.00	8	Masala Dosa	15.00	9	Upma	15.00	10	Samosa (2 Nos. in a Plate)	10.00	11	Bread Omlet (Single)	10.00	12	Bread Omlet (Double)	15.00	13	Bread Butter	10.00	14	Maggi	12.00	15	Fried Maggi	18.00	16	Momo (5 Nos. in a Plate)	19.00	17	Tea (100 ml)	05.00	18	Coffee (100 ml)	07.00	19	North Indian Veg Meal (with pickle & papad)	25.00	20	South Indian Veg Meal (with pickle& papad)	25.00	21	Veg Fried Rice with Gravy	30.00	22	Veg Biryani with Gravy	35.00	23	Egg Biryani with Gravy	45.00	24	Chicken Biryani with Gravy	60.00	25	Veg Chowmin	20.00	26	Egg Chowmin	25.00	27	Chicken Chowmin	30.00	28	Egg Chicken Chowmin	35.00	29	Egg Roll	20.00	30	Chicken Roll	25.00	31	Paneer Roll	25.00	32	Egg Chicken Roll	30.00	33	Fruit Juice (Musambi/Pineapple/Orange e.t.c.) (150 ml)	20.00	34	Lassi	12.00	35	Packaged Drinking Water (500 ml)	MRP	36	Packaged Drinking Water (1000 ml)	MRP	37	Cold Drinks	MRP	38	Ice Cream (Kwality wall's/Mother Dairy)	MRP	39	Biscuits Pkt	MRP
Sl. No.	Name of the Items	Maximum Acceptable Price per plate (in Rs.)																																																																																																																								
1	Poori (4 Nos. in a Plate) with Sabji	12.00																																																																																																																								
2	Chapatti (2 Nos. in a Plate) with Alu Korma	13.00																																																																																																																								
3	Paratha (2 Nos. in a Plate) with Alu Korma	18.00																																																																																																																								
4	Chola Bhature (2 Nos. in a Plate)	15.00																																																																																																																								
5	Nun/Kulcha (3 Nos. in a Plate) with Paneer Butter Masala	30.00																																																																																																																								
6	Idli (2 Nos. in a Plate)	09.00																																																																																																																								
7	Vada (2 Nos. in a Plate)	11.00																																																																																																																								
8	Masala Dosa	15.00																																																																																																																								
9	Upma	15.00																																																																																																																								
10	Samosa (2 Nos. in a Plate)	10.00																																																																																																																								
11	Bread Omlet (Single)	10.00																																																																																																																								
12	Bread Omlet (Double)	15.00																																																																																																																								
13	Bread Butter	10.00																																																																																																																								
14	Maggi	12.00																																																																																																																								
15	Fried Maggi	18.00																																																																																																																								
16	Momo (5 Nos. in a Plate)	19.00																																																																																																																								
17	Tea (100 ml)	05.00																																																																																																																								
18	Coffee (100 ml)	07.00																																																																																																																								
19	North Indian Veg Meal (with pickle & papad)	25.00																																																																																																																								
20	South Indian Veg Meal (with pickle& papad)	25.00																																																																																																																								
21	Veg Fried Rice with Gravy	30.00																																																																																																																								
22	Veg Biryani with Gravy	35.00																																																																																																																								
23	Egg Biryani with Gravy	45.00																																																																																																																								
24	Chicken Biryani with Gravy	60.00																																																																																																																								
25	Veg Chowmin	20.00																																																																																																																								
26	Egg Chowmin	25.00																																																																																																																								
27	Chicken Chowmin	30.00																																																																																																																								
28	Egg Chicken Chowmin	35.00																																																																																																																								
29	Egg Roll	20.00																																																																																																																								
30	Chicken Roll	25.00																																																																																																																								
31	Paneer Roll	25.00																																																																																																																								
32	Egg Chicken Roll	30.00																																																																																																																								
33	Fruit Juice (Musambi/Pineapple/Orange e.t.c.) (150 ml)	20.00																																																																																																																								
34	Lassi	12.00																																																																																																																								
35	Packaged Drinking Water (500 ml)	MRP																																																																																																																								
36	Packaged Drinking Water (1000 ml)	MRP																																																																																																																								
37	Cold Drinks	MRP																																																																																																																								
38	Ice Cream (Kwality wall's/Mother Dairy)	MRP																																																																																																																								
39	Biscuits Pkt	MRP																																																																																																																								

		bidder.
14)	Working Hours	Snacks: 7.00 AM - 11.00 PM Lunch: 11.30 AM - 3.00 PM Evening Snacks: 4.00PM - 7.00PM Dinner: 7.00 PM - 11.00 PM
15)	Items that cannot be sold	a) Cigarettes, Pan masala, Gutka, Alcoholic drinks. (Any deviation from this leads to termination of contract without notice and all deposits will be forfeited).
16)	Preparation of Items	a) All items are to be cooked using commercial gas. b) Oil to be used should be certified ISI standard double refined Mustard oil/ Refined oil/ Dalda.
17)	Cooking utensils	All cooking and serving utensils are to be obtained by the contractor.
18)	Mode of Service and availability of space	Self service. Enough space for cooking and washing is available. Hall can accommodate tables and chairs for about 40 people to sit. Institute has a student strength of 3000 and teaching and non teaching staff strength of 700 along with family accommodation.
19)	Food Control	Once the contract is awarded, the contractor will automatically be within the preview of the Food and Adulteration Act and the items supplied in the canteen should strictly adhere to the stipulated regulation of the Food and Adulteration Act. Any deviation from this will be viewed seriously and is liable to attract legal penalties and punishments.
20)	Hygiene	The contractor has to maintain the premises of the canteen including kitchen and surroundings clean and hygienic.
21)	Sub-lease	Any sub-lease or other assignment to and in favor of a third party or person of the above contract shall render the contract void and the contract can be terminated without any notice and the tenderer loses all the deposits submitted.
22)	Quotation	Tenderer has to submit the maximum payable license fee and other details in the prescribed form supplied along with the tender document.
23)	Compliance of General Conditions	Each Tenderer should submit along with the tender, a declaration to the effect that they will strictly adhere to the terms and conditions of the contract and any deviation on their part will lead to the cancellation of the contract and are liable to forfeit all the deposits.
24)	Electrical Appliance	Electrical appliances other than coffee maker, water filter, refrigerator and microwave oven cannot be used in the canteen.

AFFAIRS

DEAN, ADMINISTRATIVE

IEST, Shibpur

FORM OF DECLARATION TO BE SUBMITTED ALONG WITH QUOTATION

1. Name of the Tenderer / Firm:
2. Name of the Contact Person along with phone numbers and attested photo(Please paste an attested photo of the contact person – Only this person is authorized to operate the canteen and should be available in the canteen):
3. Address for Correspondence
4. Permanent Address:

DECLARATION

1. We agree to abide by the terms and conditions stipulated by the Institute from time to time. Further we agree to pay the license fee and other charges every month before the specified time and date.
2. We shall not cause any structural damage to the premises of the canteen. Further, we undertake all necessary precautions and measures to maintain dignity, decency and decorum in operating the canteen in the premises.
3. We shall abide by all the requirements obligations under the laws in force from time to time and applicable to operating canteen and specifically the Food and Adulteration Act, Labor Laws, Sales Tax, VAT, Income Tax Act.
4. After expiry of contract period of operation of canteen, if awarded to us, we agree to vacate and hand over the premises to the Institution. We also agree that we will not take any legal or other steps to continue to operate the canteen after expiry of the contract period.
5. We understand that the contract of operating the Canteen, if awarded to us, is liable to be cancelled if any of the conditions mentioned here or in the agreement form to be signed are violated. In such an event, we agree to forego all the deposits paid by us.

Date:

Signature

Seal / Stamp of the

Firm Name and Address

INDIAN INSTITUTE OF ENGINEERING SCIENCE

AND TECHNOLOGY, SHIBPUR

Howrah - 711103

QUOTATION FOR OPERATING CANTEEN

FORM OF THE QUOTATION

1. Name and Address of the Firm:

2. Name of the Contact Person Along with Telephone Numbers, attested photo and PAN card.

3. Details of the E.M.D and Tender Cost Submitted:

.

5. Maximum license fee and water charges payable for operating the Canteen

(Electricity charges are payable extra as per meter reading at actuals):

Seal/ Stamp of the Firm Signature with Date

Seal / Stamp of the Firm

Signature with Date